

**Souris Minor Hockey Board**  
**Meeting Minutes – August 20<sup>th</sup>, 2023**

**Date:** Sunday, August 20<sup>th</sup>, 2023

**Location:** SMH Board Room

**Start Time:** 7:00 pm

**End Time:** 9:35 pm

**Present:** Mark Ryckman (President), Matt Kozak (Vice-President), Andrew Hamilton (Past President), Pam Hamilton (Registrar), Lindsay Filewich (Secretary), Jonathan Filewich (Treasurer), Brett Arbuckle (Ice Convener), Natalie Nay (Officials Coordinator), Troy Kliever (Equipment Coordinator), Tristan Dietrich (Member at Large), Nichole Byers Schroeder (Member at Large)

Motion to Approve Circulated Minutes from July 17<sup>th</sup> Meeting – Made by Tristan, Seconded by Troy.

**Finance Report – Jonathan**

- Financial statements provided.
- Reimbursement cheque from Hockey Manitoba has been received (\$1252.20).
- Payments made for website design (\$789.00) and goalie equipment (\$4552.74).

Motion to Approve the Financial Report – Made by Brett, Seconded by Matt.

**Registration Report – Pam**

- 45 players registered so far for regular season.
- 26 players registered for 4-on-4 (under 10 = 11 players) (over 10 = 15 players)

**Ice Convener Report – Brett**

- 4-on-4 starts Monday, September 11<sup>th</sup> (4:45 pm – 5:45 pm) and runs for 3 weeks.
- Regular practice schedule will be created once teams are confirmed.

### **Officials Coordinator Report – Natalie**

- Officials Clinic will be offered in Souris on October 1<sup>st</sup>. Ice is booked. Registration has not opened yet.

### **Equipment Coordinator Report – Troy**

- 10 new jerseys have arrived and Clark is getting the numbers put on them.
- Managers order socks for their team through Clark.

### **Fundraising – Matt**

- We will be receiving 3000 rubber ducks for the price of 2000 rubber ducks shortly.
- Michelle Wipf has offered to be involved in planning the duck race in the spring.
- Note – a lottery license will be required.

### **Canteen - Mark**

- Mark and Pam attended a Souris-Glenwood Memorial Complex meeting to discuss and problem solve canteen issues. The Complex committee sent a letter back on Friday, August 18<sup>th</sup> (shared with the group). Discussion around various points in the letter.
- Pam, with support from Tristan, will follow up with Carole with further questions from SMH regarding the letter and the outlined expectations for SMH families volunteering in the canteen.

### **Goalie Equipment – Tristan**

- The goalie equipment has been picked up by Tristan and paid for by SMH.
- Some additional velcro will be added to one set for easy use.
- We need 3 bags in decent condition for the new equipment. Matt has one he can donate.
- Goalie equipment will be stored in the team lockers.
- Tristan will go through the old equipment and put together a set for the Rec Hockey program and discard any unusable equipment.

### **Website – Mark**

- The website is now live and working. Mark will meet with the web designer this week to learn how to add/change/run the website.
- We will get our website linked on the Town of Souris website and Pam will send the new website link to Hockey Manitoba.

### **Back to School BBQ – Jonathan**

- On Wednesday, September 6<sup>th</sup> a table will be set up on the front lawn of the school to promote SMH and help people get information and get registered.

### **Sponsorship – Jonathan**

- Positive feedback from business so far.
- Discussion around how to equally distribute funds across age groups/tournaments. Further discussion needed.

### **SMH Liaisons – Mark**

- Glen Tosh and Jamie Kohut will be the SMH Liaisons for the 2023-24 hockey season.

### **4-on-4 Coordinator – Mark**

- Tristan will coordinate the 4-on-4 session. Pam will share registration info with him.
- Multiple people will help take turns running/supervising the on-ice sessions.

### **Constitution/Complex Board – Mark**

- The constitution states 2 board members must attend Souris-Glenwood Memorial Complex board meetings. Mark will reach out to Carole about this.

### **Updating of Coach/Manager Handbook – Mark**

- Natalie formerly updated the Handbook, Pam will take over the updates for this year.
- The Annual Letter to Parents will also be updated and an addition will be made with regards to respecting the facilities and equipment we use.

### **Clothing Orders – Andrew**

- It would be beneficial to get a clothing order started as soon as the season starts. Online orders are easy for all parties involved.
- Tristan will talk with Clark about the possibility of an online clothing store. If he is unable to provide this, we will look into other options.

### **Float for Tournament Start Up Costs – Tristan**

- Tournaments require some funds up front to get the planning rolling. Discussion around having a Tournament Float account that can be accessed during the planning and preparing stages. UHC start up costs were estimated around \$1750.
- Further discussion to occur at next meeting.

#### **Power Skating – Lindsay**

- Suggestion to reach out to Ty Lewis to see if he has any availability and interest in running a power skating session in Souris (most likely a morning ice time).
- Lindsay will reach out to Ty to get more information.

#### **Hockey Manitoba: Season Opener Conference – Mark**

- Mandatory attendance if your club wishes to host provincials.
- September 29-30<sup>th</sup> in Winnipeg.
- Mark and Natalie attending, possibly Matt.

**Next Meeting – Sunday, September 10<sup>th</sup>, 7:00 pm at the SMH Board Room**

#### **Actions Steps to Follow Up On:**

- Update Coach/Manager Handbook – Pam (with support from Natalie)
- Clothing Order – Tristan will check in with Clark
- Power Skating – Lindsay will reach out to Ty Lewis